

FINAL DRAFT  
BASIC PUBLICATION

52nd CIML Meeting  
Cartagena de Indias 2017

SUBMITTED  
FOR CIML  
APPROVAL

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Revision of B 6:

Directives for OIML technical work

(Information)

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ORGANISATION INTERNATIONALE  
DE MÉTROLOGIE LÉGALE

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INTERNATIONAL ORGANIZATION  
OF LEGAL METROLOGY

## Result of online voting and comments

TC 0: International Bureau of Legal Metrology

p 2: Revision of B 6:2013 Directives for OIML technical work

PG phase: 2 CD circulated to PG for vote and comment


Deadline: 2017-06-23

Status: Closed

Voted Yes: 6

Voted No: 1

Abstain: 0

Country	Action	Comment
CZECH REPUBLIC	Voted Yes on 2017-06-21	
FRANCE	Voted Yes on 2017-06-22	
GERMANY	Voted Yes on 2017-06-26	
JAPAN	Voted Yes on 2017-06-23	
NETHERLANDS	Voted Yes on 2017-06-23	
UNITED KINGDOM	Voted Yes on 2017-06-23	
UNITED STATES	Voted No on 2017-06-23	

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## Comments and convener's observations

Date:2017-07-10

Document: B 6-1

Project: BIML p 2

Country <sup>1</sup>	Part	Clause/ Subclause	Paragraph/ Figure/Table	Type of comment <sup>2</sup>	Comments	Proposed change	Observations of the convener
NL-18 001				ed.	<p>““ However, an abstention with comments is considered as a response in the context of 5.8 concerning a P-member's obligations”</p> <p>No need for “however” No need for applying plural and singular in one sub clause</p>	<p>Amend to:</p> <p>“Abstentions with comments are considered as responses in the context of 5.8 concerning a P-member's obligations</p>	Agreed
US-0 02					<p><b>While we support most of the changes made on this draft of B 6-1, we have voted “no”</b> since, according to Clause 5.12.2.5, voting “yes” would be saying that we accept the document as it is, with no guarantee that any of our comments would be taken into account.</p> <p>Also, while the “PG vote and comment” page characterizes this draft (BIML_P2_N22) as a “2 CD”, there has been no complete 1 CD on which the PG was asked to provide comments.</p>		<p>Draft was not marked as 2CD. It was only designated as such on the voting page because this is currently the only way to get the system to allow a PG vote.</p>
US-4 003		1.2		ge/te	<p>We have reviewed the BIML-created document BIML_P2_N017 “Application of B6-1 to the drafting of OIML Basic Publications” in making this comment on section 1.2.</p> <p>We agree with many of the statements and analysis found in N017, including (especially):</p> <ul style="list-style-type: none"> <li>“ ... there seems to be an acceptance that future drafting or revision of Basic Publications Documents will follow a project-based approach.”</li> <li>“It is important that there is a clear and efficient approach to the drafting of Basic Publications, the quality of which is essential to the proper running of the Organisation.”</li> <li>“ ... advantages of adopting a project-based approach at the outset and setting out the expected timetable, project group</li> </ul>	<p>There needs to be some <u>clear guidance</u> and <u>rules</u> that will be followed when drafting/revising certain B-documents that require a Project Group to be formed – either B6 itself, some form of a “modified B6,” or an entirely separate document.</p>	<p>Separate paper will be circulated to the CIML proposing a CIML Resolution on this</p>

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					<p>membership, and ways of working in the initial terms of reference.”</p> <p>We fully agree that it does not make sense to apply the structure, rules, and timetables of B6 to the drafting/revision of <u>all</u> B-documents. That is why we supported the “Step-2” Japanese approach from several years ago that a chart would be made listing which B-documents would and would not be required to follow B6 during a revision process.</p> <p>The US was very opposed in 2015 to revising B6 using the “Ad Hoc Working Group” (AHWG) approach. Now our experience with this revision of B6 has proven just how problematic this “no-real-rules” ad-hoc approach can be:</p> <ul style="list-style-type: none"> <li>• It had been argued that this ad-hoc approach would save time; this has really not proven to be the case;</li> <li>• Nothing seen for months, and then the ADWG is expected to review and comment on items very quickly;</li> <li>• Twenty months from CIML approval of the B6 revision, the AHWG sees the very first (and only) draft of a revised B6 ... and is expected to review, vote and comment in just 3 weeks!!</li> </ul>		
US-6 004		3.2 – 3.5		te	The phrase “Technical Committee or Subcommittee Project Group” could be confusing/misleading.	In 3.2, 3.3, 3.4, and 3.5:  “developed by a Project Group of a Technical Committee or Subcommittee”	Agreed
US-7 005		3.6		te	Add note that a disclaimer must be provided in all Expert Reports that the report does not necessarily represent the views of the OIML. The OIML logo should therefore not be used on these reports, as the logo at	Add sentence to first paragraph: “A disclaimer must be provided in all Expert Reports that the report does not necessarily represent the views of the OIML.”	Disclaimer fine, but with that, there is no reason not to use the OIML logo. Otherwise why publish them on the web site

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					least implies an endorsement by OIML.		as OIML publications at all?
US-8 006		4.2		ed		It usually meets <b>once</b> every four years ...	Not necessary, but agreed.
PL 007		4.4		te	It should be added information about CIML President responsibility – approving guides according to p. 3.5	c) approving OIML Guides	Agreed
UK 008		4.6	CIML Members	ed	One of the responsibilities of CIML members in the OIML's technical work is to share OIML technical work information with national interests. This is not stated in 4.6.	Not sure if this is within the terms of reference, but if it is, suggest adding another bullet:  <ul style="list-style-type: none"> <li>• promoting OIML technical work to stakeholders within their country</li> </ul>	I thought this was covered by the text” and as the OIML's representative in their country” but it's true it's not listed as a direct responsibility so agree to add.
US-9 009		4.6 (c)		te	Insert “Main Contact” before “representative” as this is the term actually used.	“c) appointing a Main Contact (the representative having voting authority) ...”	Specific name not used to avoid future changes if contact/main contacts are renamed.
NL-2 010		4.6 c		ed.	It might be necessary to better define what is meant to be a “contact” within the scope of OIML. When unlimited it could be any person from any organisation in any country. Also “main contacts” could better be defined. It is not clear whether a liaison could appoint a main contact, while a liaison is not a p-member and thus is not allowed to vote.	The restriction could indicate that a “contact” could in principle be anyone but the person should be appointed by a CIML member or by a Liaison organisation.	This section is on CIML Members' responsibilities. See also response to the preceding comment.
NL-3 011		4.7		ed.	It may be advisable to define what is an “assignee”		Existing text and established usage seems clear enough
NL-4 012		4.7		ed.	“Some of the tasks” suggests that not all the tasks mentioned in 4.6 can be delegated. If that is correct then it should state which tasks cannot be delegated. It is expected that only the appointing if an assignee that	Some of the tasks in 4.6.....	The amount of delegation is each CIML Member's choice.  Some text has been added for

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					cannot be delegated which is not explicitly mentioned in 4.6.	<del>Some of the</del> The tasks in 4.6 .....	clarification
PL 013		4.7		te	We think that idea of including "assignee part" to the directives is good but it is a matter of discussion if every responsibility of CIML members should be delegated to the Assignee.		See above.
US-10 014		4.9		te	The phrase "TC's or SC's Project Groups" can be confusing/misleading.	"developed by a Project Group of the TC or SC"	Agreed
FR 015		4.9	b)	Ed	"See 5.9" seems too large. If it is only about election, a cross reference to 5.9.2 is sufficient  If it is intended that a reference to all 5.9 is necessary then "monitoring" should be added to electing its secretariat	Replace See 5.9 by See 5.9.2  Or maintain 5.9 and the sentence should read  b) Electing its secretariat and monitoring it .....	Agreed
FR 016		4.10	1st para	Ed	This paragraph is very long.	At least the last sentence about the responsibility should be in a separate paragraph as it goes with the list of items below and is independent from the 1st para.	Now changed to three paragraphs and a bulleted list.
US-12 017		4.10	5 <sup>th</sup> sentence	ge/te	Are the "several parts" of an OIML publication still to be "published separately"?	Clarify the text as appropriate.	Changed to refer to parts 1, 2 and 3 with no mention of how they are published.
FR 018		4.10	6 <sup>th</sup> sentence of the 1st para	Ed	"Preliminary" is missing	These are the submitted to the CIML for <u>preliminary</u> ballot ....	Agreed
FR 019		4.10	b)	Ed	Reference to 5.4 seems wrong	Make reference to 5.9.2	Agreed
US-11 20		4.10	title	te	The phrase "Technical Committee or Subcommittee Project Groups" can be confusing/misleading.	"Project Groups of a Technical Committee or Subcommittee"	Agreed
US-13		5.2.1 (e)		ed	"into account" is repeated	Delete one of the "into account"'s.	Agreed

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21							
US-14 22		5.2.9 – 5.2.10		te	The TC and SC Secretariats have not been performing these functions.	Revise the text to reflect the reality of the process, as presented in 5.5.	I don't think we need either clause here, since this is about <u>creating</u> TCs/SCs. Their projects and PGs are created later. Deleted.
FR 23		5.3.1	a)	Ed	Reference to 5.9 seems too large	See 5.9.2	Agreed
US-15 24		5.3.1 (c), 5.6.1 (c)		ed	Add "These are" before "organizations".	"These are organizations which ..."	Agreed
US-16 25		5.4.3		ge/te	CIML Members should be given opportunity to see comments and the proposed view of other CIML Members before being asked whether they approve the project	At the end of the text, add the sentence "The voting, commenting and consultation rules of 5.10.2.3 shall be applied."	Agreed
PL 26		5.4.3		te	As we indicated last year, we are in favour of conducting simultaneously enquiry asking whether CIML members agree to establish the project and whether they would like to participate as a P- Member or an O-Member in this project.  Additionally, previous proposal to establish TC/SC "voting stage" before the CIML approval would be useful.	Within Within one month, the BIML shall send details of the proposal and the ToR to all CIML Members, asking whether they approve the project, and whether they approve the allocation of the project to the TC or SC concerned. Additionally, BIML shall/will ask about expected status of the country in this group. The BIML shall also inform CIML Members whether or not the secretariat of the TC or SC wishes to take on the convenorship of the new Project Group and if not, the BIML shall ask for volunteers for that position. Three months shall be given to reply to this enquiry.	This was addressed in the separate PG Workspace consultations – majority was not in favour of new accelerated procedures at this stage, but proposals for separate comment and voting periods will be referred to CIML for decision
PL 27		5.5.1		te	If the proposal mentioned above will not receive sufficient support, we think that time for CIML members to take decision about membership status could be shortened to one month.	5.5.onc Once the CIML has approved a project according to the procedure, the BIML shall send details of the project, including the convener of the Project Group and its ToR to all members, including liaisons, of	See comment on PL 26

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						that TC or SC, asking them [...]  one mo one month shall be given to response.	
NL-5 28		5.5.2		ed.	"Countries" in general could be interpreted as OIML member states and corresponding member states. As "OIML member states" is used in preceding text the suggestion is to replace "countries" in the whole document with "OIML member states" in order to avoid misunderstanding.	Replace "countries" where applicable by "OIML member states"	Agreed
US-17 29		5.5.3		te	Specify in the last sentence that the "decision" is whether or not to establish the PG.	"... which shall make the decision whether or not to establish the PG by majority vote."	Agreed
US-18 030		5.6		ed	For consistency with other clauses, change title to "Composition of TC and SC Project Groups".	Change title to "Composition of TC and SC Project Groups".	Changed to "Composition of Project Groups of TCs and SCs
NL-6 031		5.6.1		ed.	<p>The scope of active participation is far wider than only commenting, voting and replying on consultations. It e.g. also includes studying, meeting national stakeholders etc.</p> <p>So the inserted "and to respond to online PG work area consultations " does not cover all what is considered missing as what the comment indicates, but can be considered superfluous while this already phrase starts "These are obliged to <u>participate</u> in the work..." The comment ID17 would imply that all what could be covered as part of "participation" should be explicitly mentioned here.</p> <p>Moreover we do not have experiences that those responding to a comment or vote request would not respond to consultations</p>	Suggest to delete " to respond to online PG work area consultations " and instead to add "actively "just to make the phrase start: "These are obliged to <b>actively</b> participate in the work..."	<p>We cannot dictate what is done nationally. B 6 only covers the "international" part of the work.</p> <p>Agreed to add "actively", but we should not lose the extra detail, since it needs to be clear what level of inactivity may cause a Member to be downgraded to "O" status</p>

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PL 032		5.6.1		te	Maybe it could be useful to include (in the "voting part" of the B6 directives) clear information that consultations procedure are the same as voting – required majority to obtain decision passed etc.		Not accepted – a key decision taken at the March PG was that there was no "voting" on consultations, so it would be inappropriate to set rules.
NL-7 033		5.8.1		ed.	same comment as for 5.5.2	Replace "countries" by "OIML member states"	Agreed
NL-8 034		5.8.1			"or by the BIML"  Since it concerns p-members a formal request only can be done by, or on behalf of the TC/SC secretariat or PG convener	5.8.1  OIML member states which decide to participate in the activities of a TC, SC or Project Group as a  P-member are obliged to vote whenever asked to do so by the TC's or SC's secretariat, or the Project Group's convener, or by the BIML on behalf of this secretariat or convener. If their vote is not in favor of the secretariat's or convener's proposal, they are obliged to give reasons for their position	Agreed
NL-9 035		5.8.1		ge./ed.	For similar reasons as in our comment on 5.6.1	Suggest to delete the inserted:  "They are also obliged to participate actively in online PG work area consultations"	See comment on NL-6 031
US-19 036		5.8.2 and 5.8.2 (a)		ge/te	The online system should be able to automatically register when no vote/response is provided, and alert the BIML, rather than putting this burden on the secretariat/convener.  Further, it seems that not voting (such as on a CD) is a much more serious offense than not responding to PG work area consultations. It is often expected that only a small subset of a PG (such as the real experts on a very specific issue) would respond to a specific	Reword to say "The online system will let the BIML know ...", and implement this in the online system.  Delete 'or respond to two successive online PG work area consultations'.	We will check whether this can be done no need to amend B 6 text  See comment on NL-6 031  They are supposed to all respond. The PG is supposed to be the group of experts.

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					technical consultation.		
DE 037		5.9.2		ge	<p>The wording “ The secretariat or convenorship may be approved for further periods by a two-third majority of votes.....” could be misinterpreted.</p> <p>Now is suggests that their may be a vote...</p> <p>I think it should be interpreted that the re-approval is not something to be taken for granted.</p> <p>Also, it should be said more clearly (if this is the intention) that these approval-votes are mandatory and should be documented accordingly.</p>	<p>The secretariat or convenership may be approved for further periods.</p> <p><i>For each 3-year-period the BIML shall use the online TC, SC, or PG work area, as appropriate, to organize a vote amongst the TC's, SC's or Project Group's P-members on the re-approval of the secretariat or convenership.</i></p> <p><i>The results of this vote will be published online in the respective work area.</i></p>	Agreed
NL-10 038		5.9.3	3 <sup>rd</sup> sentence	ed.	<i>The country holding the secretariat or convenership shall inform the BIML if a different person becomes responsible for the secretariat or convenership.</i>	<p>Suggested amendment:</p> <p><i>The <b>OIML member state</b> holding the secretariat or convenership shall <b>immediately</b> inform the BIML if a different person <b>is made</b> responsible for the secretariat or convenership.</i></p>	Agreed but use “as soon as possible” instead of “immediately”.
NL-11 039		5.9.4			same comment as for 5.5.2	Replace “country” by “OIML member state”	Agreed
UK 040		5.10	General	ed	<p>Incorrect spelling in the first paragraph:</p> <p>“secretiats”</p>	Suggest replacing “secretiats” with “secretariats”	Agreed
US-20 041		5.10.1		ed	Correct spelling of “secretariats”.		Agreed
PL 042		5.10.1		ed	secretiats	secretariats	Agreed
NL-12		5.10.1	1 <sup>st</sup> paragraph	ed.	“...documents circulated to the whole TC, SC or PG	Change to	Agreed – “all members of the

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043					membership...  Documents can't be send to a membership.	.....to <b>all of the</b> TC, SC or PG members...	TC, SC, or PG"
NL-13 044		5.10.2	2 <sup>nd</sup> paragraph	ed.	It is either "any participant" or "participants"	<del>Any</del> TC, SC or PG participants who may have problems....  TC, SC or PG participants who may have problems	Agreed – although changed to "members"
UK 045		5.10.2.2	Official information	ed	<i>"The OIML web site is the only location where the following information is made officially available:</i>  <ul style="list-style-type: none"> <li>• <i>P- and O-membership status on TCs/SCs/PGs,</i></li> <li>• <i>List of participants of TCs/SCs/PGs and their contact details,</i></li> <li>• <i>Documentation relating to TCs/SCs/PGs"</i></li> </ul> Additional information is useful to align with the requirement in 5.6:  liaisons of TCs/SCs/PGs  A BIML contact person for the TC/SC/PG	Suggest including additional information to the list:  <ul style="list-style-type: none"> <li>• <b>Liaisons of TCs/SCs/PGs</b></li> <li>• <b>A BIML contact person for the TC/SC/PG</b></li> </ul>	Agreed
NL-14 046		5.10.2.3		ed.	See general comment on what is meant by a consultation.	Suggest to use "TC/SC/PG working area consultations" and to restrict its scope by defining this term	Agreed for addition, definition under consideration.
US-21 047		5.10.2.3	First sentence	ge/te	Section 5.10.2.3 needs to be clarified such that <u>only consultations or inquiries</u> are allowed to be conducted on the PG workspaces.  Needs to be very clear that all PG voting and commenting (especially on a CD) is <u>only</u> done on the "PG vote and comment" area of the OIML website.  Need clarification on what is meant by Ian's ID28 comment.	Rewrite first sentence of Section 5.10.2.3.	Agreed

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US-22 048		5.10.2.3	Last sentence	ed	Correct spelling of "response".		Agreed
DE 049		5.10.3		te	<p>Shall this clause also be applied to documentation of the decisions taken during or outside a meeting (see 5.1.2.1 and 5.12.2)?</p> <p>If yes, then how decisions taken by vote during a meeting shall be published?</p> <p>Would it be sufficient if this is recorded in the meeting minutes or shall an extra document be published for the documentation of these votings?</p> <p>Especially having in mind the clauses 6.4.2.4 b and 6.5.8.2, a traceable documentation really is important.</p>	<p>For decisions taken per vote during a meeting, the result of these votes shall be documented explicitly in the minutes.</p> <p><i>Or:</i></p> <p>For decisions taken per vote during a meeting, the result of these consultations shall be published in an extra document</p>	<p>OK, will add appropriate text for both options.</p> <p>Awaiting clarification from Germany</p>
DE 050		5.12.1 5.12.2		te	How shall the result of these decisions be documented?	See comment to 5.10.3	See above. Added as 5.12.1.5
NL-15 051		5.12.2	title	ed.	Consultations should be reflected in the title as in the manner used in this document there is no decision taken during consultations	<p>Decisions taken outside a TC, SC or Project Group meeting</p> <p>Be replaced by:</p> <p>"Consultations and decisions taken outside a TC, SC or Project Group meeting" or "Decisions taken outside a TC, SC or Project Group meeting and TC/SC/PG consultations"</p>	Agreed
NL-16 052		5.12.2.1		ed.	"...consultations with..."	<p>Correct to read:</p> <p>"...consultations amongst..."</p> <p>use "...period of time.." instead of "...period.."</p>	Agreed

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US-23 053		5.12.2.1		te	More guidance should be provided in the last sentence about when a short consultation period is appropriate.	Add at the end of the last sentence: “ ... between two weeks and three months, depending on the complexity of the issue, and that no one objects to a short period.”	Agreed
NL-17 054		5.12.2.2		ed.	“...shall organize votes within the Project Group.	“...shall call for voting by the PG members.”	No, since BIML does CD votes now.
US-24 055		5.12.2.2		te	As also stated in US-21 (above), it should be made clear that votes on CDs are handled by the BIML, and conducted on a “PG vote and comment” part of the OIML website ( <u>not</u> the PG Workspaces).	Add “The BIML shall organize voting on CDs by the PG P-Members.”	Agreed  NEW STRUCTURE OF 5.12.2 AND 5.12.3 IS PROPOSED
US-25 056		5.12.2.3		te	Reference to 5.12.2.1 should be removed here since 5.12.2.1 is concerned only with consultations and not votes, whereas 5.12.2.3 is concerned with voting. (Could also provide a reminder that there is no voting on the PG Workspaces (work areas), only consultations/inquiries.)	Remove reference to 5.12.2.1, and merge clause 5.12.2.3 with 5.12.2.2.  Add a reminder that “there is no voting on the PG Workspaces (work areas), only consultations/inquiries.”	Agreed  NEW STRUCTURE OF 5.12.2 AND 5.12.3 IS PROPOSED
PL 057		5.12.2.3		te	As we indicated in our opinion last year it would be better to written in the convention that abstentions with comments are counted as cast votes.	Changing article XV of the Convention -Abstentions, blank and null votes shall not be considered as votes cast. Abstentions with comments are regarded as votes cast.	Outside the remit of B 6 to Change the Convention. This would be a major exercise CIML would have to decide separately
US-26 058		5.12.2.5		te	Clarify that this clause pertains only to voting on CDs, which is conducted on the “PG vote and comment” place on the OIML website and not on the PG Workspaces/work area.	“ ... with a favorable vote <b>on a CD</b> , note that ...”	Agreed  NEW STRUCTURE OF 5.12.2 AND 5.12.3 IS PROPOSED
US-27 059		5.12.2.6		ge/te	This clause is confusing. If the PG Workspace/work area is being used for consultation, does the secretariat/convener still need to confirm votes and/or comments?	Delete this clause.  Replace it with a clause that says “It is strongly recommended that secretariats/conveners send an email notification to TC/SC/PG members when new	Hopefully addressed by new proposed structure for 5.12.2

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					Similarly, if a CD is being voted on online, does a confirmation still need to be sent?  Also, "reception" should be "receipt".	items are posted on the OIML website for information/consultation/vote."  Note: An improved solution would be that such notification could be automatically generated by the OIML website system.	AND 5.12.3  Good idea, but people risk receiving a lot of messages and paying attention to none of them! Text added to allow but not require this provision
US-28 060		5.14.1		ge/te	Need to include the possibility of a subgroup designation (as has been done in several PGs now).		Agreed. Also, the number format has been changed to suit current practice since "/" cannot be used in file names.
NL-19 061		5.16		ed.	The project has already been approved at the start of the project, see 5.4. Replace project by draft publication (or final draft.)	Correct to read:  <i>"Project groups normally exist until the draft publication has been approved....."</i>	Agreed. "their Final Draft publication"
US-29 062		6.3.1		te	The convener should be allowed the flexibility to also attach the posted files to the email notification about the files. This is much more convenient for the PG members, especially since the files must otherwise be downloaded one by one from the PG Workspace.	Add a sentence: "The convener may also attach the posted files to the email notification about the posted files."  Also, provide the possibility on the PG Workspaces to download multiple files at one time.	Not agreed- the idea is that they ONLY use the workspace and CD voting facilities on the web site, otherwise some people will respond to the e-mail, some online, etc.  Good idea, though no need for amendment to B 6 text.
US-30 063		6.4.1.2		ge	As a general observation, this is not usually done.		Agreed. Since secretariat is always a member, this clause could be deleted.

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US-31 064		6.4.1.3		te	Cross reference the voting procedure described in 5.10.2.3.	Add a sentence at the end: "The voting procedure described in 5.10.2.3 shall be used."	Agreed but should refer to 6.4.1.4 since 6.4.1.3 is about 1CDs which are not voted on.
UK 065		6.4.1.3	Committee Draft (CD)	ed	<p><i>"The first CD shall not be subjected to vote in order to allow the Project Group's P-members to consider the comments from other Project Group members. The BIML shall post the CD on the OIML web site..."</i></p> <p><i>For second and subsequent CDs, the BIML shall post on the OIML web site marked-up and clean versions of the CD, together with the comments and the convener's or PG's responses on the previous CD, and ask all members of the Project Group (including liaisons) for comments, and ask P-members for vote"</i></p> <p>CDs are published on the public pages of the OIML web site (6.4.1.1), however, second and subsequent CDs are also published on the PG vote and comment section of the Members page of the OIML web site.</p>	<p>Suggest clarifying in 6.4.1.3 that second and subsequent CDs are also published on the PG vote and comment page for Member comment and PG vote</p> <p>"For second and subsequent CDs, the BIML shall post on the OIML website and on the <b>PG vote and comment page</b> site marked-up and clean versions of the CD, together with the comments and..."</p>	Not agreed – current wording was chosen to avoid having to change B 6 if we change the names of parts of the web site.
DE 066		6.4.1.4		te	<p>Although this is only considered as a safeguard provision, nevertheless the question will arise on what is "unacceptably low"</p> <p>At least a cross reference should be given to the appropriate chapter</p>	Define which level of response would unacceptable	Appropriate text under consideration.
PL 067		6.4.1.5		te	Comment to this point suggests, that PG approval regulations (majority of 2/3 votes) may be omitted.		Hopefully this is now clearer with the adoption of the cross-reference to 5.12.
PL 068		6.4.2		ge	We think that non-editorial changes to the project approved by PG Members should be permissible only in exceptional cases. What is the sense of making changes		This was addressed in the separate PG consultation and it was agreed that no changes to

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					to project which have been already agreed?. This can lead to situation when process of approval new publication may be very long.		the B 6 text should be made.
US-32 069		6.4.2	Whole section	ge	We appreciate the effort by the Convener and the BIML to edit and improve on the revision to Section 6.4.2 that was submitted by the US based on PG discussions at the meeting in Paris.		-
UK 070		6.4.2.1	CD approved by the Project Group	ed	<i>"When the second or subsequent CD has been approved by the Project Group, the goal of the convener should be to proceed as quickly as possible to a CIML preliminary ballot"</i>	Suggest rewording to emphasize the importance of this requirement:  "When the second or subsequent CD has been approved by the Project Group, the <del>goal of the</del> convener should <del>be to</del> proceed as quickly as possible to a CIML preliminary ballot.	Agreed
NL-20 071		6.4.2.3		ed.	The revised CD and collated comments and the convener's responses to them shall be made available on the PG work area of the OIML website for a two-week "information only" review. Simultaneously, the convener shall forward the same items to the BIML for registration as a Draft publication and for CIML preliminary ballot according to 6.5.1.	The revised CD and collated comments <del>including</del> the convener's responses and/or observations on each of the comments shall be made available on the PG work area of for a two-week "information only" review. Simultaneously, the convener shall forward the same documents to the BIML for registration as a Draft publication and the CIML preliminary ballot according to 6.5.1.	Agreed
NL-21 072		6.4.2.4		ed.	For readability and interpretation some different wording is proposed	Suggest the amending up to  If non-editorial comments <del>have been</del> received, the convener shall deal <del>with each</del> of them and with guidance from the Project Group as necessary <del>qualify them to fit one of the situations as</del> detailed below.  a) Non-editorial comments received of <del>which the contents are</del> considered to be outside the project's	Agreed to adopt this structure and text, with some editorial changes, but reference to recommending to the CIML an immediate revision is retained because it is intended to indicate how these comments are dealt with rather than just

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						<p>terms of reference, or which could better <b>be taken into account during a future revision of the publication shall be rejected.</b></p> <p>b)</p> <p>delete “however.....CIML” while considered superfluous</p> <p>Further it is suggested to move the following text from the beginning of the sub clause to the end of the sub clause.</p> <p><i>“The convener shall prepare a written response to each of the comments”</i></p>	saying they are rejected.
US-33 073		6.4.2.4		ed	clarification	The convener shall prepare a written response for each <b>non-editorial comment</b> <del>one</del> .	Agreed
NL-22 074		6.4.2.5		ed.	This clause starts with a comment on the contents of the clause. This is not in the style of writing of B 6 but something one would expect in a guidance document or clarification	<p>To adapt to the writing style and to make reference please start the sub clause reading:</p> <p><i>When as mentioned in 6.4.2.4 d it is considered feasible to quickly implement a non-editorial change to a CD without the need to prepare a new CD, the convener...</i></p>	Agreed
US-34 075		6.4.2.5		ed	Suggested improvement	The convener shall seek guidance <b>and assistance</b> from the Project Group ...	Agreed
FR 076		6.4.2.5	title	Ed	I suggest to make a cross reference to 6.4.2.4 d) to avoid that the paragraph is used for other purposes	Include : see 6.4.2.1 d)	Agreed
US-35 077		6.4.2.5 b		ge/te	<p>Current text of this section:</p> <p>b) The convener shall prepare and make available on the PG work area of the OIML website the</p>	Rewrite this section to ensure that it is clear that this PG voting will occur on the “PG vote and comment” area of the OIML website.	Agreed

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Country <sup>1</sup>	Part	Clause/ Subclause	Paragraph/ Figure/Table	Type of comment <sup>2</sup>	Comments	Proposed change	Observations of the convener
					<p>following items:</p> <ul style="list-style-type: none"> <li>a collation of all the comments received on the approved CD, together with the convener's responses to these comments; and</li> <li>the improved CD, clearly showing all changes made to the version approved by the PG.</li> </ul> <p>Three weeks shall be allowed for voting and commenting.</p> <p>Important comment: We feel very strongly that <u>no voting</u> occur on the PG workspaces.</p> <p>Since the procedure detailed in this section involves an important vote by the PG ... this voting needs to take place on the "PG vote and comment" area of the OIML website.</p>		
NL-23 078		6.4.2.6		ed.	<p>This clause starts with a comment on the contents of the clause. This is not in the style of writing of B 6 but something one would expect in a guidance document or clarification</p>	<p>To adapt to the writing style and to make reference please start the sub clause reading:</p> <p><i>When as mentioned in 6.4.2.4 e it is considered not feasible to quickly implement a non-editorial change to a CD thus requiring the preparation of a new CD, the convener...</i></p>	Agreed
FR 079		6.4.2.6	title	Ed	<p>I suggest to make a cross reference to 6.4.2.4 e) to avoid that the paragraph is used for other purposes</p>	<p>Include : see 6.4.2.1 e)</p>	Agreed
US-36 080		6.5		ge	<p>We appreciate the effort by the Convener and the BIML to edit and improve on the revision to Section 6.5 that was submitted by the US based on PG discussions at</p>		-

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Coun try <sup>1</sup>	Part	Clause/ Subclause	Paragraph/ Figure/Table	Type of comment <sup>2</sup>	Comments	Proposed change	Observations of the convener
					the meeting in Paris.		
NL-24 081		6.5.1		ed.	"items" could lead to a wrong interpretation. These items concern documents.	change "items" to "documents"  change "BIML shall review these" into " The BIML shall review these documents	Agreed
PL 082		6.5.2		ed	The convener's responses	The convener's responses	Agreed
NL-25 083		6.5.8		ed.	<i>"who shall classify deal with them...."</i>	Suggest to amend to  <i>"who shall deal with each of the comments....."</i>	Agreed
US-37 084		6.5.8		ed	Suggested edit:  (at least missing an "and")	... who shall classify <b>and resolve</b> deal with them...	See preceding comment
US-38 085		6.5.8.2		ed	Suggested edit	... fully discussed and decided <del>on</del> by the Project Group ...	Not agreed – comments/issues etc. are decided on – only questions are decided!
NL-26 086		6.5.8.3		ed.	for each one	for each of the comments	Agreed
US-39 087		6.5.8.3		ed	Suggested edits	6.5.8.3 Each of the remaining non-editorial comments shall then be considered by the convener, with guidance <b>and assistance</b> from the Project Group as necessary, to see whether they will significantly improve the Draft publication. The convener shall prepare a written response for each <b>non-editorial comment one</b> .	Agreed
US-40 088		6.5.8.4 b		te	Suggested edit removes possible confusion that the request might be made "according to" the referenced section.	b) a request to "override" the failure of the CIML preliminary ballot <b>caused by</b> <del>according to</del> 6.5.5b).	Agreed

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NL-27 089		6.5.8.5 6.5.8.6		ed.	to resolve them before the Draft publication is be submitted	to resolve these before the Draft publication is submitted	Agreed to delete "be"
US-41 090		6.5.8.6 b		te	Suggested edit removes possible confusion that the request might be made "according to" the referenced section.	b) a request to "override" the failure of the CIML preliminary ballot <del>caused by according to</del> 6.5.5b).	Agreed
NL-28 091		6.5.8.6.c		ed.	a request that the publication be allowed to be proceed	upgrade editorial	Changed "which" to "even though they"
UK 092		6.5.98.5	CIML preliminary ballot	ed	"..., the Draft publication shall be returned to the Project Group for reconsideration and..."	Suggest adding the text "convener of the" for consistency:  "... the Draft publication shall be returned to the <b>convener of the</b> Project Group for reconsideration and..."	Agreed
FR 093		6.7.1.2	note	Ed	the reference to the 46 <sup>th</sup> CIML resolution 26 would be helpful in the paragraph to avoid further question	Include the cross reference : see 46 <sup>th</sup> CIML resolution 26	Agreed
NL-29 094		6.7.1.2.	Note 1	ed.	As it is a quotation it would be informative to state where the quotation can be found.	....., i.e. may not receive proxies from other CIML Members". (46 <sup>th</sup> CIML meeting, Resolution 26)	Agreed
US-42 095		6.7.3.2		te	Cross reference the voting procedure described in 5.10.2.3.	Add a sentence at the end: "The voting procedure described in 5.10.2.3 shall be used."	Agreed
US-43 096		6.10.2.2		te	Cross reference the voting procedure described in 5.10.2.3.	Add a sentence at the end: "The voting procedure described in 5.10.2.3 shall be used."	Agreed
US-44 097		6.10.3.1		te	Cross reference the voting procedure described in 5.10.2.3.	Add a sentence at the end: "The voting procedure described in 5.10.2.3 shall be used."	Agreed
US-45 098		6.10.3.2		te	Cross reference the voting procedure described in 5.10.2.3.	Add a sentence at the end: "The voting procedure described in 5.10.2.3 shall be used."	Not agreed – 6.10.3.2 is not about TC/SC voting.

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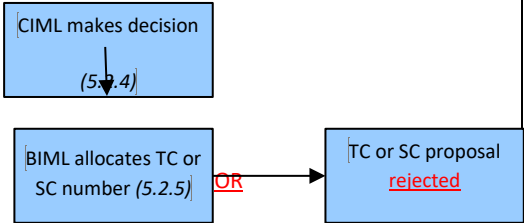
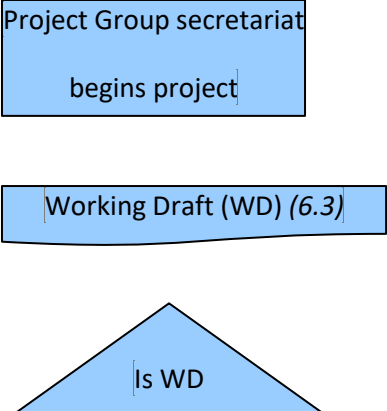
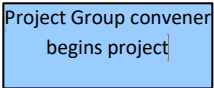
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NL-30 099		6.11.3		ed.	"according to "whether.."	change to read "depending on whether.."	Agreed
US-46 100		7.1 (d)		ed	Delete the ", and" at the end.	Delete the ", and" at the end, and replace with ".".	Agreed
UK 101		Annex A.1  5.2.3		ed	What happens if the CIML cannot make a decision on whether to establish a TC or SC? The flowchart does not illustrate this outcome.	Insert other process boxes to illustrate what happens if the CIML cannot agree or decides not to create a TC or SC, e.g.,  	OK
UK 12		Annex A.4		ed	<i>Project development</i> (6.3-6.4)	Heading should align with 6  "Development of a publication (6)"	OK  NOT YET DONE – US FLOWCHARTS TO BE FINALISED
UK 103		Annex A.4		ed		Suggest replacing "secretariat" with "Convener"  	OK  NOT YET DONE – US FLOWCHARTS TO BE FINALISED

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NL-31 104		ANNEX C.3		ed.	Too many columns should be omitted. Like for this B6-1 "Part" is not applicable.	It is suggested to delete the column "part" and refer in the heading of the template which Part is concerned.	BIML to consider
UK 105		CIML approval	List of terms and abbreviations	ed	Should there be a comma, instead of a right slash to separate project from TC/SC for clarification:  <i>"Approval of a new project/TC/SC or draft publication ..."</i>	Suggest rewording for clarity:  <i>"Approval of a new project, TC, SC or draft publication ..."</i>	Agreed
US-2 106		CIML preliminary ballot		ed	Add "final" before "approval by the CIML" in definition of "CIML preliminary ballot".		There is only one approval by the CIML, so "final" is not necessary.
NL-1 107		general		ge.	In the new 5.10.2.3 "consultation" has been given a formal status and must have some restrictions, while it says that "all consultations shall be conducted using website and work areas",  However a consultation yet is not defined in the document and consult and consultation appear to have several meanings through the document  e.g. in its first use in the foreword <i>"..also participate on a consultation basis"</i> Furthermore asking for vote and/or comment is also a consultation.	It is suggested to better define what is meant by a consultation.  Maybe that would require to separately or specifically define "TC/SC/PG working area consultations"	OK in principle  Appropriate definition under consideration.
US-3 108		ToR	Second bullet	ed	Add "planned" or "expected" before "time frame"		OK
US-5 109	10	3.1.2		ge/te	Recommendations should not be developed by the OIML in conjunction with other Organizations, because the revision cycles usually don't align, leading to		Add note warning about this rather than not allowing it.

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					differences and problems.		
PL 110	Gen.			ge	Generally, we share most of the modifications finding it useful and making some clauses more precise. However, we would like to pay attention to some new phrases which we have some reservations.		-

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PASSED TEST (number of files): 6

FAILED TEST (number of files): 0

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